



CSR POLICY

As a part of the Tata Group, *Tata Power Delhi Distribution Ltd. (Tata Power-DDL)* believes in the Tata Group's ethos of giving back to society. Rich heritage and unmatched legacy of Tata Group for holistic development of underprivileged communities, societies & nation becomes the guiding force for adoption of community development initiatives.

Tata Power-DDL's CSR vision corroborates being a responsible corporate and aims at imbibing social alignment as a key component of all its business processes and strategy. 'Reaching out to communities we operate in' is an integral part of our mission statement. *Tata Power-DDL's* inclusive approach to reach out to its stakeholders and maintaining equilibrium brings more agility to the business. The community outreach programs, working on the lines of triple bottom line approach, aims to serve key communities in a systematic & planned way.

There are 200+ listed JJ clusters & resettlement colonies, unauthorized colonies and villages that fall in company's area of operation. The residents of JJ clusters are basically migrants from different communities, culture, ethnicity and creed who drifted from their native places. These clusters also have a very high representation of SC/ST communities which further emphasizes the need for inducing various developmental initiatives there. *Tata Power-DDL's* CSR program has been restructured & rebranded under the mother brand SAATHI with verticals UNNATI, UJJWAL, SANJEEVANI & CLUB ENERJI meant to serve marginalized societal sections & communities falling in *Tata Power DDL's* licensed area of supply and the geographical locations of *Tata Power DDL* business development projects.

Tata Power-DDL looks forward for an enhanced and valuable contribution in the lives of communities by the company, create a win-win situation for all stakeholders and strives for achieving the milestones of sustainable development and inclusive growth.

Date: 23rd October, 2018

sd/-
Sanjay Kumar Banga
Chief Executive Officer



Tata Power Delhi Distribution Limited Core Purpose Statement

We, at *Tata Power-DDL*, recognize society as key focus of business and endeavour to improve and enrich quality of life, of communities residing in the areas we operate in, through innovative social products & services and long term stakeholder value creation.

Objective of Tata Power-DDL CSR programs/projects

CSR programs/projects aim to achieve:

- Holistic development in the lives of JJ clusters and resettlement colonies, unauthorized colonies and villages residents primarily in *Tata Power-DDL* licensed area of supply and the geographical locations of Tata Power-DDL business development projects.
- Development of active & long term association with communities around for sustainable, replicable & scalable projects of livelihood, social entrepreneurship and empowerment of underprivileged sections of JJ clusters & Resettlement Colonies, unauthorized colonies and villages.
- Inclusion of employees for value creation/contribution in these communities through volunteering.

Geographies and Target Communities

- CSR programs/projects would be targeted primarily for JJ Clusters & Resettlement Colony, unauthorized colonies and villages' residents residing in company's licensed area spread approximately over 510 sq. kms. across North & North West of Delhi and the geographical locations of Tata Power-DDL business development projects. Adding to this, in case of natural disasters, calamities, fire or flood *Tata Power-DDL* will take up relief work across country as appropriate.
- The target communities of CSR programs/projects would be underprivileged, socially and economically weaker men, women, and adolescent, school going students, school drop outs, SC/ST, old age individuals, orphans and differently abled individuals.
- Company may decide to take up CSR programs outside its area of operation in exceptional cases.

Sectors & Issues

- CSR programs/projects focus on following sectors & issues as per sectors mentioned in Schedule VII read with Section 135 of Companies Act, 2013:

In addition, we will respond to any disasters, depending upon where they occur and our own ability to respond meaningfully.



Schedule VII, Section 135 of Companies Act 2013	Tata Power DDL's CSR verticals			
	UNNATI (Includes women literacy, skill training, education support etc.)	UJJWAL (Includes support to SC/ST students & youths)	SANJEEVANI (Includes mobile dispensary, drug de-addiction program, safe drinking water)	CLUB Enerji (Energy Club, Tree plantation)
(i) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation and making available safe drinking water				
(ii) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects				
(iii) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centres and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups				
(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set-up by the Central Government for rejuvenation of river Ganga				
(v) Protection of national heritage, art and culture including restoration of buildings and sites of cultural importance and works of art is a compliance.				

CSR plan of Tata Power DDL also include:



Taking up new projects specified in Schedule VII read with section 135 of the Companies Act, 2013 and rules made thereunder and any amendments made thereto from time to time.

Note: Surplus arising out of the CSR programs/projects or activities shall not form part of the business profit of the Company.

Implementing mechanism

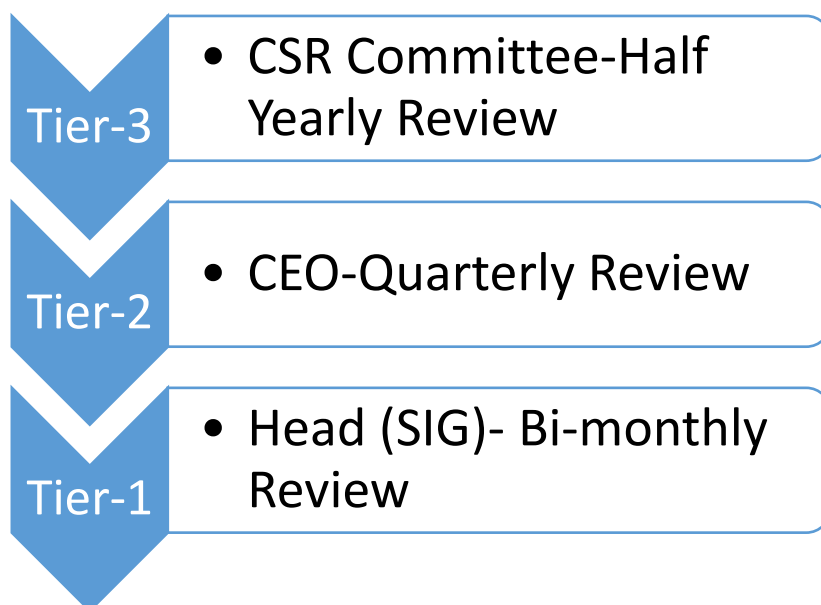
CSR programs/projects would be implemented through proficient NGOs and in-house CSR teams, which would look after the identification, planning, budgeting, monitoring, evaluation and reporting of the CSR programs/projects.

Monitoring & Review mechanism

Tata Power DDL’s CSR programs/projects have clearly defined targets, no. of beneficiaries and timelines by which the deliverables of projects are measured & monitored. The working mechanism, deliverables & outcome of the programs are detailed in the contract agreement of the implementing partner.

The monitoring process will cover both programme and financial reviews. Tata Power DDL has adopted 3 tier monitoring & review structure to ensure effective implementation of CSR programs/projects:

Note*- CSR Committee from time to time will further apprise the Tata Power DDL Board



Composition of CSR Committee

The CSR Committee comprises of the following directors:-

- 1. Mr. Ajay Shankar - Chairman**

Mr. Shankar is an Independent Director of the Company.



Mr. Shankar is a distinguished fellow at TERI, The Energy and Resources Institute. He has rich and varied experience in public service for over forty years, primarily in the fields of industry, the power sector and urban development.

He was a member of the premier Indian Administrative Service which he joined in 1973 and retired as Secretary, Department of Industrial Policy and Promotion in the Government of India in December, 2009.

He had served on the boards of major public sector companies such as IDBI, EXIM Bank, NTPC, NHPC, PFC and REC and had also served as an independent director on the boards of HAL and Tata Global Beverages. He is presently serving as a non-executive independent director on the board of L&T. He is also a senior advisor at IRADE.

2. Mr. Minesh Shrikrishna Dave - Member

Mr. Dave at present heads the Transmission and Distribution vertical at Tata Power which includes Mumbai, Delhi, Ajmer Distribution and Powerlinks Transmission. Prior to this, he was Chief Business Development Officer responsible for activities in India and overseas (including M&A and divestment) in the areas of power generation, transmission, distribution, resources and services business. In the past, he has headed the business development in the ASEAN region and has also been the Chief Representative Officer of Tata Power in Indonesia where he oversaw Tata Power investments in Coal Sector.

He is a member of Apex Leadership team of Tata Power. He is also a nominee director on the board of several Tata Power entities.

He joined Tata Power in November 1982. With a career spanning over 35 years, he has handled various functions including engineering, planning, fuel procurement, project development & management, regulatory affairs, business development and strategy. He is a Bachelor of Engineering (Mechanical, 1980) and Master in Technology (Heat, Power & Refrigeration, 1982) from IIT Bombay.

Mr. Dave is a Non-Executive Director of the company.

3. Mr. Arup Ghosh - Member

Mr. Arup Ghosh is IIT Kharagpur alumnus and has done management courses from Administrative Staff College Hyderabad, IIM Kolkata & XLRI, Jamshedpur. He is a power sector veteran of 39 years. He has been extensively engaged in all facets of Transmission and Distribution operations including restructuring and institutional strengthening of electricity utilities to enable them to cope with regulatory controls. He has worked with electricity utilities in India and Mauritius and has been with Tata Power Delhi Distribution Limited since November 2005.

Mr. Ghosh is a Non-Executive Director of the Company.



CSR Project implementation details

CSR Verticals	S. NO.	CSR Programs/Projects	Ref. point of Sch. VII	Implementati on Modality	Budget (₹ in lakh)	Implementation Schedule			
						Q1	Q2	Q3	Q4
UNNATI	1	Women Literacy Program	(ii)	TEIA	543.33	√	√	√	√
	2	Promoting consumer awareness	(i)	DIR, TEIA		√	√	√	√
	3	Girl Child Counseling	(ii)	TEIA		√	√	√	√
	4	Vocational Training cum tutorial Program	(ii)	TEIA		√	√	√	√
	5	Spoken English Program	(i)	TEIA		√	√	√	√
	6	Entrepreneurship Development Program	(ii)	TEIA		√	√	√	√
UJJWAL	7	Scholarship to SC/ST students at Govt. Schools and career counselling for all students	(ii)	DIR, TEIA	59.00	√	√	√	√
	8	Scholarship to ITI's, Polytech, Engg. And degree courses students				√	√	√	√
SANJEEVANI	9	Mobile Dispensary Vans	(i)	TEIA	97.00	√	√	√	√
	10	Drug De-addiction Camp	(i)	TEIA		√	√	√	√
	11	Blood Donation Camps	(i)	DIR, TEIA		√	√	√	√
	12	Support to Disability Counselling Centre	(i)	TEIA		√	√	√	√
	13	Support to Multiple Sclerosis Patients	(ii)	TEIA		√	√	√	√
	14	RO plant at JJ Clusters/ Metro stations	(i)	DIR, TEIA		√	√	√	√
CLUB Enerji	15	Energy Conservation Program	(iv)	DIR	5.95		√	√	√
	16	Tree Plantation	(iv)	DIR			√	√	
Disaster Relief	17	Cable wires for Kerala Relief Fund		DIR	66.39		√		
BD Project	18	CSR Initiatives	(ii)	DIR, TEIA	15.00		√		
TOTAL					786.67				

DIR – Direct

TEIA – Through External Implementing Agency

*The expenditure is interchangeable amongst the various heads/ CSR programs/ projects specified in the policy.



CSR Annual Reporting Framework

REPORTING FRAME WORK

1.	2.	3.	4.	5.	6.	7.	8
S.No.	CSR Project/ Activity	Sector	Project/ Program 1. Local area/ others 2. State / District	Amount outlay (budget) Project / Program 1. Direct 2. Over heads	Amount spent by Project / Program 1. Direct 2. Overheads	Cumulative spent upto reporting period	Amount spent direct / through implementing agency
1							
2.							
3.							

Give details of implementing agency

Note: In case of a multi company collaboration on CSR, each company will need to report separately on such projects on program

1. Outline of the company’s CSR policy – overview of activities to be undertaken and web link to Policy and projects or programs
2. Composition of the CSR Committee
3. Average net profit for the past 3 financial years
4. Prescribed CSR Expenditure i.e. 2% of 3 above
5. Financial year spend:
 - (1) Total to be spent
 - (2) Amount unspent if any
 - (3) Details of spend in table
6. In case of under spend, reasons
7. Responsibility statement of CSR Committee that policy, implementation and monitoring complies with the CSR objectives in letter and spirit.
8. Signature of CEO /MD/Director